UC San Diego

UCPath Quarterly Connect

Q4: February 26, 2026

Agenda

1. On the Radar
2. Roadmap Updates
3. Helpful Resources
4. Q&A

UCPath Quarterly Connect Schedule

⭐ Designed to prepare for the upcoming fiscal quarter

June 5, 2025 — Q1

August 28, 2025 — Q2

November 20, 2025 — Q3

TODAY!

February 26, 2026 — Q4

- Recorded & posted on [UCPath Media Library]
- Future dates TBD

On the Radar

New Ask UCPath Link As of February 13th

https://ucpath.my.site.com/askucpath

- Please **replace any saved bookmarks** or **embedded links** with the new address.
- Users can still access the portal via the **Ask UCPath** button on the UCPath homepage.

7/1 Retirements

- Key Terms & Acronyms
- UCPath Retirement Checklist
- Transaction Process Steps
- Rehired Retiree Benefit Eligibility

7/1 Retirements – Key Terms

Term	Description
Effective Date	This date is entered in the **Effective Date** field for use within the **UC_RETIREMENT** Template transaction. This date reflects the **first day** on which the employee is **no longer on Active HR status**. Note: The effective date does not reflect the first day of retirement. The first day of retirement should be determined/coordinated with the UC Retirement Administration Service Center (RASC)
Last Date Worked	This date is entered in the **Last Date Worked** field for use within the **UC_RETIREMENT** Template transaction. This date reflects the **last day the employee physically worked**. This date must be at least one day prior to the **Effective Date** but could be earlier.
Termination Date	This date is system derived after retirement template is processed (located on Person Org Summary or the Work Location tab within Job Data). This field reflects the **last day** the employee was **on Active HR status**. Note: RASC will receive this as the **separation date**.

7/1 Retirements – Acronyms

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Term	Description
COLA	Cost of Living Adjustment. UCRP, UC's pension plan, has two types of cost of living adjustments. One is called the retirement COLA, and the other is referred to as the "inactive COLA." The retirement COLA is available regardless of your UCRP retirement tier. The inactive COLA only applies to members of the UCRP 1976 Tier, including Safety members.
SWB	Short Work Break; Last Date Worked should match the last day worked before going on SWB
LOA	Leave of Absence; Last Date Worked should match the last day worked before going on LOA

UCPath Retirement Checklist

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- ☑ Does the COLA process need to be followed?
- ☑ Does the employee have multiple jobs?
- ☑ Do you need to submit a Final Pay Request?
- ☑ Will Final Pay be issued on-cycle or off-cycle?
- ☑ Will all hours and usage be reported in Timekeeping?
- ☑ Does the employee receive Additional Pay?

Cost of Living Adjustment (COLA)

UCRP benefit recipients are eligible to receive a COLA if they have been retired one full year by July 1. (Members whose retirement or disability date is after July 1, 2025, are not yet eligible to receive a COLA on July 1, 2026).

UCRP, UC's pension plan has two types of cost of living adjustments:

- The retirement COLA is available regardless of your UCRP retirement tier.
- The inactive COLA only applies to members of the UCRP 1976 Tier, including Safety members.

IMPORTANT NOTE

- UCPath does not determine Inactive COLA eligibility.
- Eligibility should be determined/confirmed in coordination with the employee and the UC Retirement Administration Service Center (RASC).
- UCRP benefit recipients who are eligible* to receive the Inactive COLA need to reflect as terminated for at least one business day prior to July 1st.
- For Example, if you plan to retire July 1, 2026, you would need a separation date of June 29, 2026. (See page 7 on Retirement Handbook for UCRP Members)

Video: Understanding the Cost-of-Living Adjustment (COLA) for UC's retirement benefits

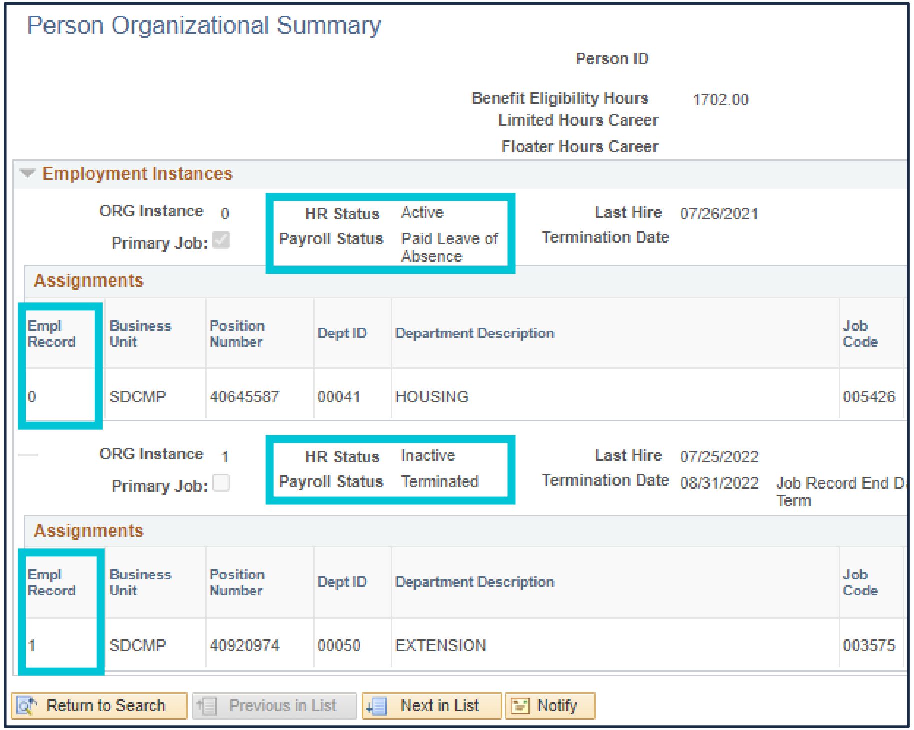
Job Aid: Retirement Transaction Process for July 1 Retirement Date - COLA

2026 Example Dates for COLA

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6/21	6/22	6/23	6/24	6/25	6/26	6/27
6/28	**6/29** **UCPath Last Date Worked (RASC Separation Date)**	**6/30** **Retirement Template Effective Date (Inactive Status)**	**7/1** **RASC Retirement**	7/2	7/3	7/4

Retirement in RASC ≠ Retirement Template Effective Date in UCPath

Review Data in UCPath



Person Organizational Summary

Person ID

Benefit Eligibility Hours 1702.00
Limited Hours Career
Floater Hours Career

Employment Instances

ORG Instance 0
Primary Job:
HR Status Active
Payroll Status Paid Leave of Absence
Last Hire 07/26/2021
Termination Date

Assignments

Empl Record	Business Unit	Position Number	Dept ID	Department Description	Job Code
0	SDCMP	40645587	00041	HOUSING	005426

ORG Instance 1
Primary Job:
HR Status Inactive
Payroll Status Terminated
Last Hire 07/25/2022
Termination Date 08/31/2022
Job Record End D… Term

Assignments

Empl Record	Business Unit	Position Number	Dept ID	Department Description	Job Code
1	SDCMP	40920974	00050	EXTENSION	003575

Return to Search | Previous in List | Next in List | Notify

IMPORTANT NOTE:

- The Retirement Template will terminate the employee from **all active jobs**
- Person Org Summary will show you all the different job/EMPL records the employee has across all UC locations
- HR Status indicates is the job is **active** or **inactive**

On-Cycle vs. Off-Cycle Final Pay

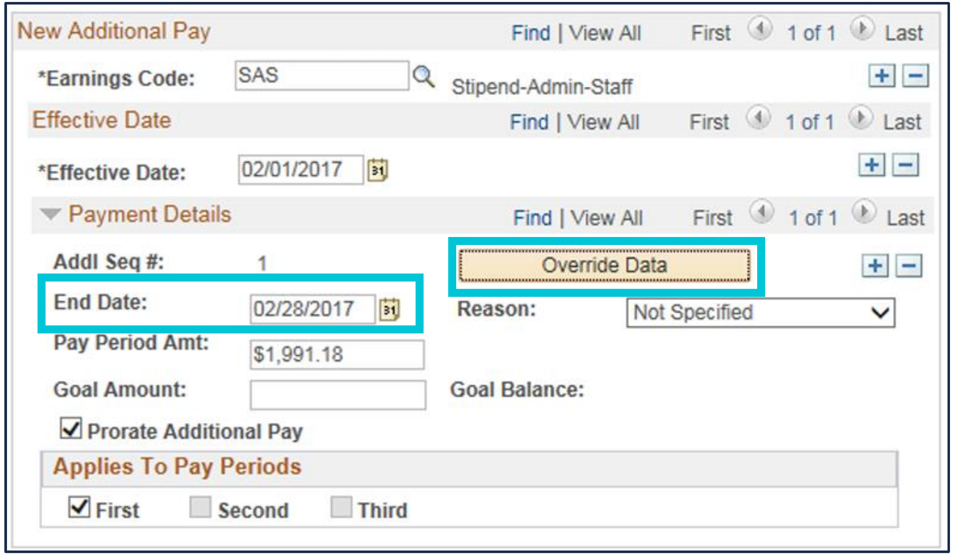
On-Cycle

- If Off-Cycle box is <u>not</u> **checked** → Final Pay will be issued **On-Cycle**
- UCPC will be able to refer to the timekeeping files → Only include anything that was not entered via the timekeeping systems on the Final Pay Request
- If the employee has accruals to pay out → check the **Payout Accruals?** checkbox

Off-Cycle

- If Off-Cycle box is **checked** → Final Pay will be issued **Off-Cycle**
- UCPC <u>will not</u> be able to refer to the timekeeping files → Include **all** earnings and usage on the Final Pay Request
- To avoid Overpayment, make sure no hours/usage are sent from the timekeeping systems (In Ecotime there is a DO NOT PAY checkbox that will suppress any hours/usage from being sent to UCPath)
- If the employee has accruals to pay out → check the **Payout Accruals?** checkbox

End Additional Pay



IMPORTANT NOTE:

- If the employee has a recurring additional pay in UCPath, you will need to end it to **avoid future overpayments**

Retirement Template: 2026 Example

- Select the **UC_RETIREMENT** Smart HR Template
- Enter **6/30/2026** in the Effective Date field
- Enter the Employee ID and select the Employment Record Number
- Accept the default of 6/29/2026 in the Last Date Worked field, or enter the employee’s actual last working date if prior to 6/29/2026
- Enter any Comments or Supporting documents as needed

IMPORTANT NOTE

Employees who do not qualify or want to take advantage of the 2026 COLA do not need to follow the COLA guidelines

Final Pay Example

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- Select Payroll Request type: **Final Pay**
- Select Termination Type: **Retirement**
- Enter the Employee ID and select the Employment Record Number
- Review the data in the Last Day on Paid Status, Termination Transaction ID, Expected Job End Date, PR Transaction Number, and Overpayment Transaction Number fields and update as needed
- Enter Comments

IF ALL OF THE BELOW IS TRUE:

- ✓ It is a voluntary termination (or an involuntary termination with reason: Appointment Expired)
- ✓ Employee is not represented (or represented but contract does not require off cycle final pay)
- ✓ Employee does not have accruals that need to be paid out
- ✓ Employee is able to report all hours worked/leave used in timekeeping system

YOU DO NOT NEED TO SUBMIT A FINAL PAY

Rehired Retiree Benefits Training

- New UCNet Page on Rehired Retiree Benefits Eligibility
- Training available on UC Learning Center
- Best Practices:

1 Process rehires **timely**

2 Use **appropriate action reason codes**

3 Be aware of benefit implications with using **0% FTE** and **WOS**

7/1 Retirements: Resources

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Local UCPath Job Aid

- How to Process an Academic Retirement and Change to Emeritus Status

Knowledge Base Articles

- Fidelity Deductions 403(b) and 457(b) FAQ
- How to Make Changes to your 403(b) and 457(b)
- Service & Retirement Credit FAQs
- How to Process Retirements and Final pay in UCPath

UCPath Center UPK

- Initiate Retirement Template Transaction
- Submit Final Pay Request
- Approve Final Pay Transaction
- Job Aid: Termination and Final Pay
- Job Aid: Retirement Transaction Process for July 1 Retirement Date - COLA

Preparing for Fiscal Year-End

- Fiscal Year 2027
- UCPath Fiscal Year End Checklist
- Resources

Understanding Fiscal Year

Fiscal Year 2026

July 1, 2025 – June 30, 2026

July 1, 2026 – June 30, 2027

Fiscal Year 2027

FYE Funding Rollover

The rollover process will take the position funding effective on 6/30/2026 and roll it over to fiscal year 2027 with an effective date of 7/1/2026.

Salary Cap/MCOP worksheet lines with 6/30/2026 End Dates will be rolled over to FY 2027 with a Begin Date of 7/1/2026 on the new Salary Cap/MCOP worksheet lines.

Rollover Exclusions:

- If Funding Entry for Fiscal Year 2027 **has already been entered**
- **Any lines** in the Funding Entry Earnings Distribution have Funding End Dates in Fiscal Year 2026 will rollover with Program Code: **END**
- **Salary Cap/MCOP worksheet**
  - If any lines in the Funding Entry Earnings Distribution have Funding End Dates in Fiscal Year 2026
  - If salary component dollars have changed and resulted in new percentages by Earn Code from the prior fiscal year

Choose Your Path

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FYE Rollover Process

If you want position funding to **rollover**, you will need to make sure Fiscal Year 2026 funding is updated **before** the Fiscal Year End Funding Rollover Process

Make sure there is no end date

Skip the FYE Rollover Process

If you have already entered funding for Fiscal Year 2027, then **no action is necessary**

If you know the FYE Rollover Process will be **skipped**, **manually enter position funding** for Fiscal Year 2027

Fiscal Year-End: Resources

Local UCPath Job Aids

- Fiscal Year-End Funding Rollover
- Payroll Reconciliation Toolkit

Knowledge Base Articles

- What Do I Do if the Incorrect CBR Rate Has Been Applied?
- UCPath Funding FAQs
- UCPath Salary Cost Transfer Troubleshooting Guide
- How to Manage Position Funding in UCPath

Business Analytics Hub Reports

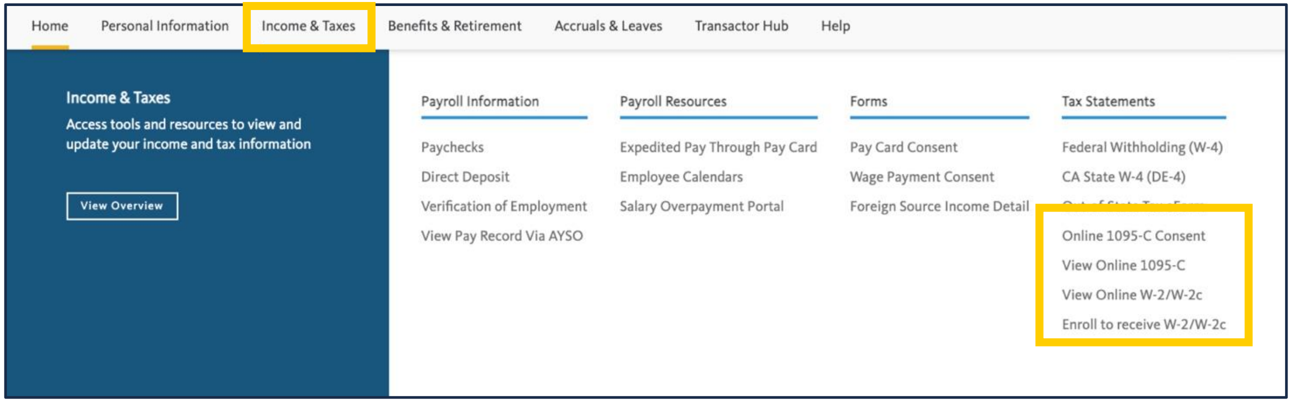
- Browse by tab or search by keyword – be sure to click **View Details**
  - Funding Issues Report
  - Funding and Project End Date Report
  - Position Funding Report
  - Positions without Funding Report

Default Day Discontinued

- Funding Issues Report no longer being sent on Default Day (the second business day of each month)
- **Internal Controls Dashboard** on the Business Analytics Hub (Budget & Finance tab) now provides senior leadership with real-time metrics on funding issues.
- Use **Funding Issues Report** (HR Payroll tab) to monitor and correct any funding entry issues proactively

Get a Head Start on Next Year's W-2

- [Log in to UCPath]() and select Income & Taxes from the top menu bar.
- In the dropdown menu that appears, select the following links to update your account (you must be logged in to UCPath to access these links):
  - [Enroll to Receive W-2/W-2C]()
  - [Online 1095-C Consent]()
  - [Direct Deposit]()



UCPath Access for Transactors

- Overview of UCPath Security
- Common Issues with the UCPath Access Management Form
- UCPath Security Report
- Access to UCPath as a Former Employee

UCPath Access and Security Review

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Access to UCPath granted to all **active** UCSD Employees

- Review your **own** pay, tax, and benefits information
- Supervisors will see their own information along with direct reports information

Transactional Access

- Must be requested and is provisioned locally after completion of training
- Used if your role:
  - Views data for other employees
  - Initiates transactions for others
  - Approves submitted transactions

How to Request Transactional UCPath Access

- Use the UCPath Access Management Form to add, modify, or delete your UCPath transactional access.
- Refer to the How to Request, Remove, or Modify Access to UCPath KBA for instructions on filling the form
  - Contains links to the Access Management Form, Roles and Access, and required UCPath training

KEY CONCEPTS

- Anyone can submit a request, but it will **always** route to the submitter's supervisor for approval
- Submitter and supervisor should ensure that the request matches the employee's job needs and that the necessary **UCPath training has been completed**.

UCPath Security Basics

When submitting a request for yourself or others, it is important to understand the below elements of security and to make sure these areas are completed on the request form.

Elements of Transactional Access:

- **Roles:** What pages a user can view
- **Rows:** What data can be viewed with an employee's Role access
  - Example:
    - Single or multiple departments
    - VC levels
    - Combinations of VC and departments

- **Role Types**
  - Inquiry (view-only)
  - Initiator (transactions need to be approved)
  - Approver
  - Submitter (for various forms or interfaces)
  - Admin (can modify data without approval)

***Note –** The Roles granted for an employee, apply to ALL Row security that is provisioned. For example, an employee cannot be a Position Funding Approver for one department and not for other departments that are included in their Row security.*

UCPath Access Management Form

Before submitting the form, be sure you have done the following:

- ☑ Review the How to Request, Remove, or Modify Access to UCPath KBA
- ☑ Take all the necessary UCPath CORE Training in the UC Learning Center
- ☑ Know what Roles, Role Types, and Row security you will need for your role at UCSD

IMPORTANT NOTES

- When Role security is provisioning is complete, the user will be able to see the modifications the next time that UCPath is logged into (if not, be sure to delete your browser's cache)
- Row security is dependent on a UCPC process that runs at random intervals; therefore, the data one can see may not be evident for an hour or two

Common Issues With Access Requests

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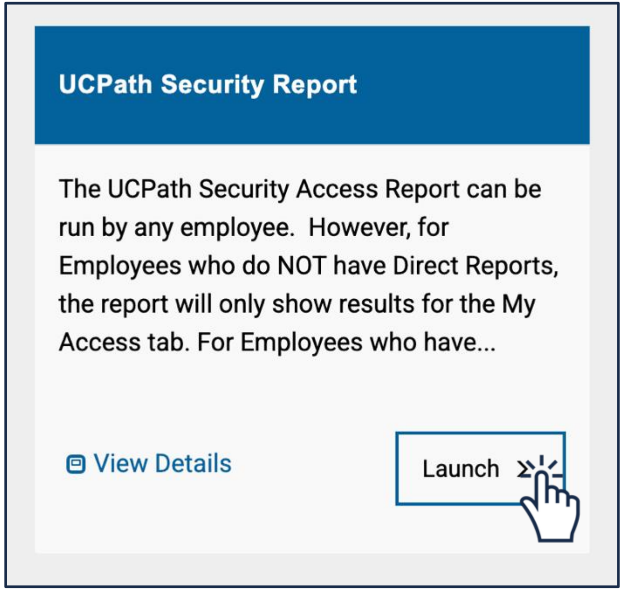
- **Training not completed** → Review the [How to Request, Remove, or Modify Access to UCPath KBA]
- **Form missing Role Type or Row security** → Include the specific Role Type (Initiator, Approver, etc.) and any Row security being requested
- **Comments lack context** → Document the request purpose, and specify which security components can be removed or must stay
- **Uncertain about employee's current security** → Use the UCPath Security Report on BAH to view the employee's existing profile before submitting
- **Missing additional information** → Respond promptly to any follow-up requests to keep the ticket moving

Utilize the UCPath Security Report on the BAH



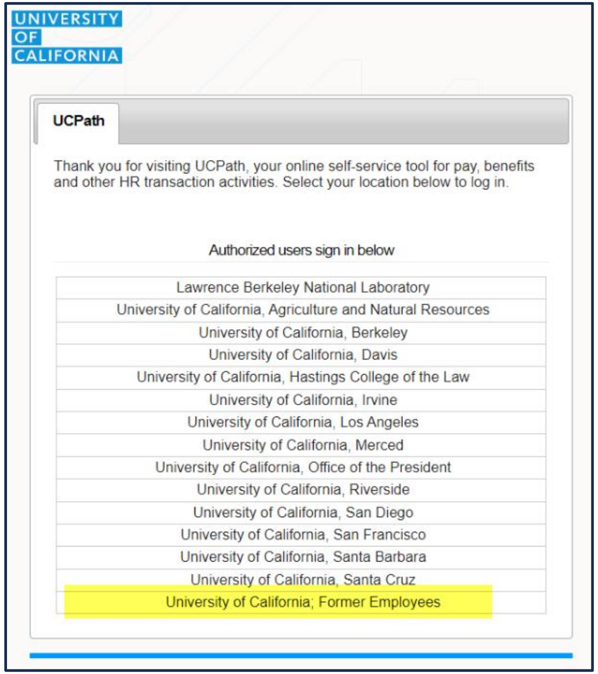
The new UCPath Security Report in the Business Analytics Hub can be provisioned to supervisors to provide the following information:

- **My Access:** All UCPath access categories for the logged-in user.
- **My Direct Reports' Access:** All the UCPath access categories for the people who report to the logged-in user.
- **Users Accessing My Department:** All UCPath access categories for all campus users who have been given specific access to the logged-in user's department.
- **About this Report:** Details the parameters regarding the report run.

Note - This report should be used when submitting a request to modify an employee's security, and from time to time by managers to audit their employees' security profiles.

Access to UCPath for Former Employees

Former employees will still be able to access UCPath to obtain Payroll and Tax Information but will need to log in via a different link.



- When you separate from UCSD, you will receive an email from the UCPath Center with instructions on how to access the UCPath portal for former employees.
- Always be sure to have your personal email in UCPath.
  - If you did not receive the email, please call the UCPath Center for assistance: **855-982-7284 / 855-9-UCPATH**. They will be able to assist you with accessing the new portal.
  - When off-boarding, make sure a former employee is made aware of the hire and term dates.
- **Do not contact UCSD IT or HR Support desks. Only UCPath Center can help Former Employees obtain access to UCPath.**

Requests for PayPath and Position Management Users

Important Checkpoints:

- Be diligent in reviewing missing values and checking all data rows
- Look for fields (ex. Salary Plans and Grades) that may no longer be appearing in either Position or Job
- Review data in Position and Job, and from historic effective dates forward
- Contact tgiuffre@ucsd.edu if you discover data missing (that was not intentional) after performing the transaction

Note: When logging into a UCPath page, it's good practice to check the "Include History" box

Effective vs. Action Dates

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Effective Dates show the date that a row in Job, Position, etc. when information takes effect.

1. **Current or Active Date** – The row with the most recent effective date that is lesser than or equal to today's date
2. **Future Date** – Data rows with an effective date greater than the current date (these rows are stored in the database, but do not affect current transactions)
3. **Past or Historical Date** – Data rows with an effective date earlier than the current date (will only appear if you select the "Include History" checkbox shown on previous slide)

Action Dates are when the transaction was processed

- Shown at the bottom of pages like the first page of Job and Position (not viewable on all pages)
- Can show how PayPath transactions can be entered with Past Effective dates

Effective Sequences

There are some UCPath records such as Job that contain an **Effective Sequence** value

- Allows for multiple updates on the same date (not allowed with Position data)
- Starts at 0 and increments up by 1 for every update
- The "Current Record" will be the Current Date combined with the highest Effective Sequence (if it exists on that record)

Roadmap Updates

UCPath FY27 Project Roadmap

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Fall 2026 – Fall 2027

Final Pay: Complete post-pilot scope changes and onboard remaining locations.

March 2027 Release

Improve Accrual Management Phase 2: Run AM prior to Pay Confirm for final pay.

August 2027 Release

1. **Manage Job Phase 3:** Missing Action Reasons; Replacing PayPath functionality.
2. **Mass Compensation Improvements:** Enhance the manual process used by the UCPC WFA team.
3. **Simplify GL Phase 2:** Streamline detailed ledger tables from 5 to 1 and eliminates data replication.

UCPath March Release

Project	Summary of Changes	Go-Live
Improve Accrual Management: Phase 1	**Project Objective:** Improve the UCPath leave accrual processing by leveraging delivered PeopleSoft Absence Management functionality to calculate, validate and correct leave balances. Main Enhancement/Deliverable: **Segmentation Triggers** **No changes to the pay cycle workflow and runbook sequence.** **Phase 1 Scope** includes ensuring the correct Leave Accrual History (LAH), Pay Status, Hour Calculations and Display for: • Employees with **mid-period Monthly-Biweekly job changes.** • Employees **terminated and rehired** within the same pay period. • Employees leaves that are calculated by **table vs. rates** • Employees wi**th multiple records/jobs** • **50% FTE rule**	**March 8, 2026**

UC San Diego UCPath Salary Cost Transfer Defects

Defect (JIRA)	Description	Status
UCP-176401	SCT Page Calculate Cap Rules Button Either Missing or Disappears as well as Percent of Pay/Effort Columns	In UAT
UCP-159344	E-713B Applied Split Funding Based on Max Effective Date Instead of Earn End Date	In Review
UCP-185220	Incorrect Sponsored Project Cap Rate Applied in SCT since July 2025	In Review

Local Roadmap Projects

- Job Aid to KBA Migration
- Accessibility Review

UCPath Job Aid to KBA Migration

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Current State

Difficult to keep Job Aids updated

- UPKs with system steps and simulations are not linked
- Not easily accessible to SMEs to update
- Not easy to make accessible

Difficult to find or determine which Job Aids to use

- Too many Job Aids and titles require you to know which transaction type
- Job Aid page search functionality is lacking, harder to find specific information
- TritonGPT cannot search PDFs

Future State

KBAs will be updated faster and aligned to UCPC

- UPKs will be **directly linked within KBAs**
- KBAs are **easier for SMEs to update**
- KBAs are **easier to make accessible**

UCPath transactional guidance will be easier to find

- KBAs are titled and grouped by **Employee Lifecycle**
- KBA **search functionality is superior**, easier to find specific information
- KBAs are **readable by TritonGPT**

UCPath Job Aid to KBA Migration Update

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Phase 1 – Complete!

- All content except Academic and Funding/SCT moved to KBA
- All Job Aids will remain in current form on the Job Aids page

Phase 2 – In Progress

- Funding/SCT content moved to KBA
- Payroll Reconciliation Toolkit update/move in progress
- All Job Aids will remain in current form on the Job Aids page

Phase 3 – In Progress

- Academic content moving to the Academic Personnel Services website – new UCPath sections being added
- All Job Aids will remain in current form on the Job Aids page

Once all the Academic content is ready on the new pages, **all links on Job Aids page will be replaced with links to KBAs or links to the Academic pages.**

Knowledge Base Article Spotlight

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- [How to Manage Accrual Balances in UCPath]()
- Provides overview of Manage Accruals in UCPath and the actions that cannot be captured in timekeeping systems
- Highlights when to submit positive and negative entries

Action Type	Hours/ Credits	End Result to Balance	Appears on pay Statement	Appears on the Review Absence Balances pages
Adjustment	8	Positive values **add** to leave balance	Y	Y
Adjustment	-8	Negative values **subtract** from leave balance	Y	Y
Other	8	Positive values **add** to leave balance	N	Y
Other	-8	Negative values **subtract** from leave balance	N	Y
Payout	8	Positive values **subtract** from leave balance	Y	Y
Take	8	Positive values **subtract** from leave balance	Y	Y
Take	-8	Negative values **add** to leave balance	Y	Y
Hours	8	Positive values **add** to upcoming paycheck	Y	Y
Hours	-8	Negative values **subtract/reverse** from upcoming paycheck	Y	Y

Accessibility Review for UCPath Content

- **UCPath Website**
  - Reviewing broken links and updating embedded PDF's
  - Archiving outdated pages
- **UCPath Knowledge Base Articles**
  - Ensuring content follows WCAG accessibility standards

Action Items for Transactors

- **Download** any necessary UCPath Media Library files to your computer before they are removed by April 2026
- Topic Based Zoom sessions **prior to 2024** contain information that is outdated and **will be archived**

Helpful Resources

Upcoming Intake Enhancement Request Process

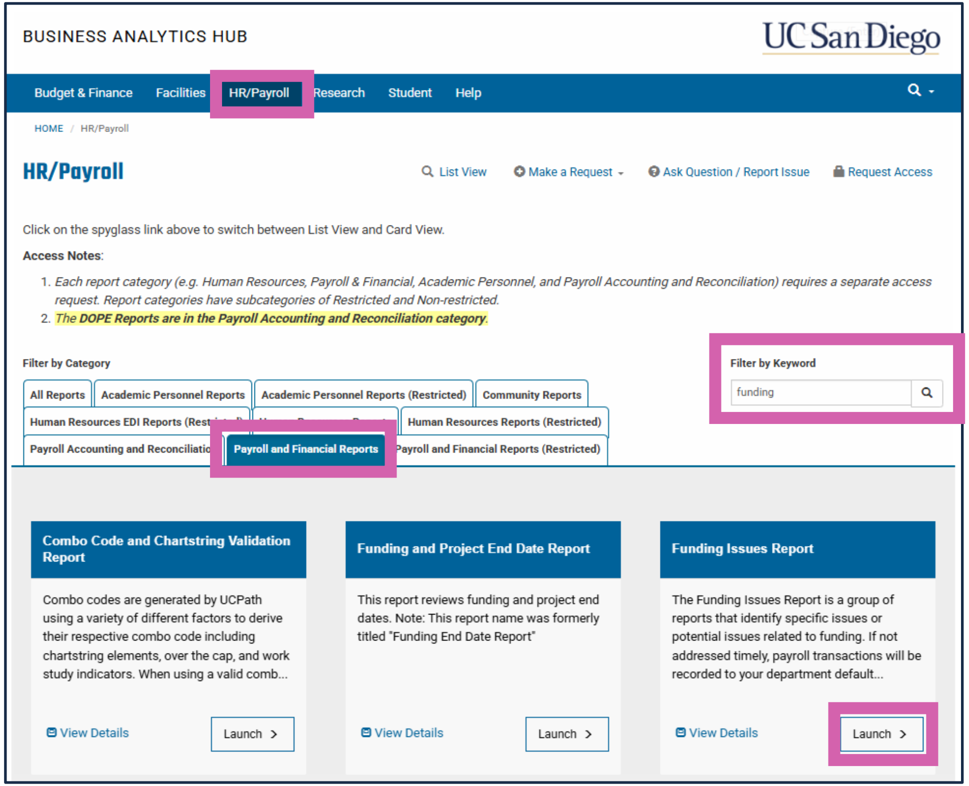
UCPath Assistance Type	Transaction Support	Strategic/Process Improvement Functions
Case (Employee Center)	✅	Coming Soon!
UCPath Transactions Office Hours	✅	✅
Budget and Finance Community of Practice Teams Channel	✅	✅
UCPath Community of Practice Teams Channel	✅	✅

BAH Reports Showcase: Funding Issues Report

- Navigation
- Search Parameters
- Excel: Reviewing the Tabs

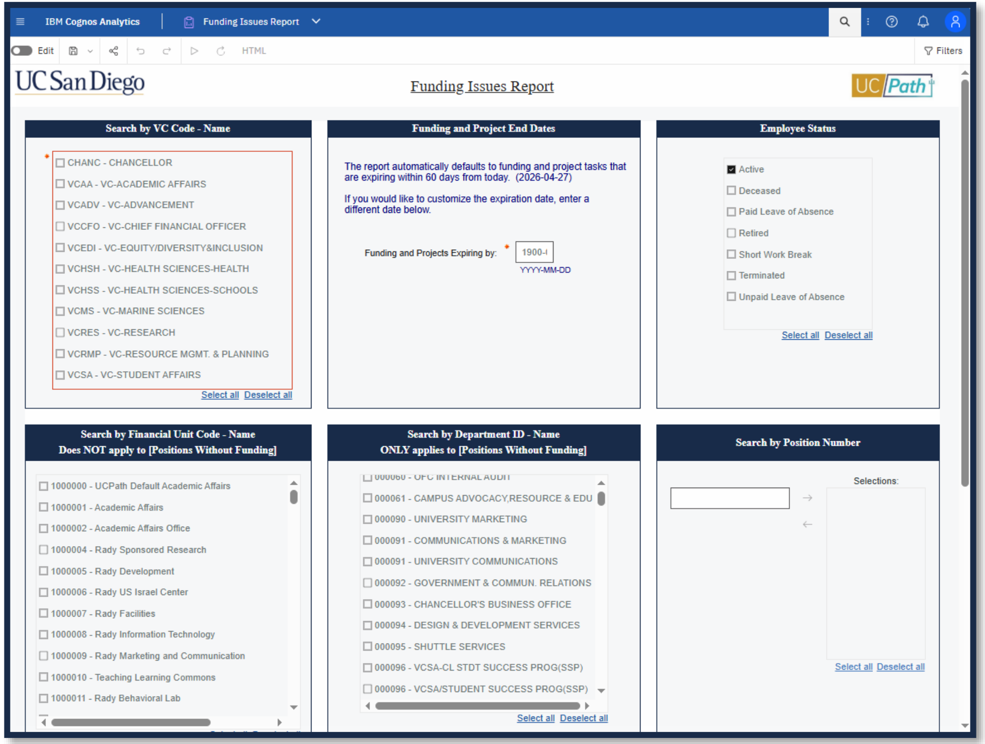
Funding Issues Report

- URL: Bah.ucsd.edu
- Navigation: HR/Payroll > Payroll and Financial Reports tab > Funding Issues Report
- Filter by Keyword: Funding
- Click **Launch** to open the report

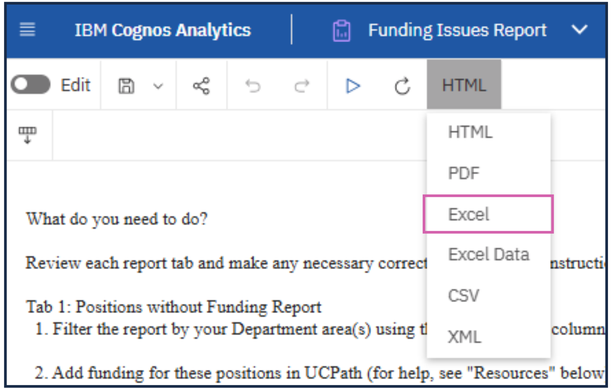


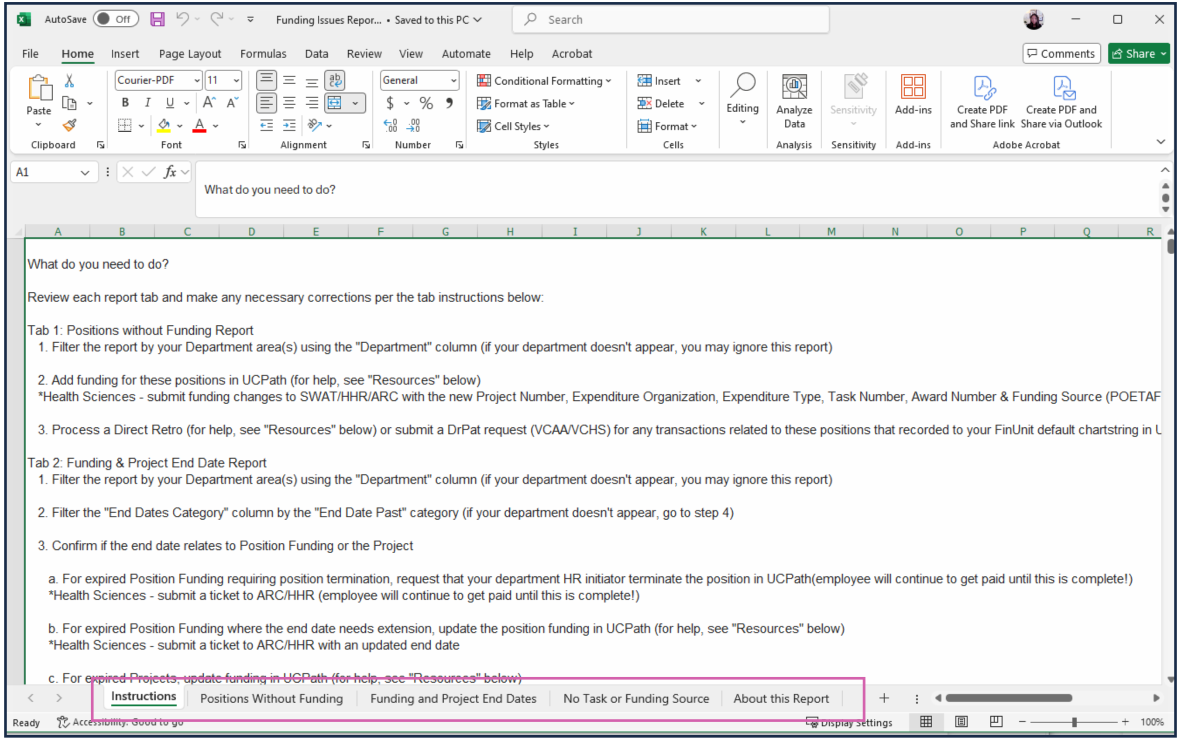
Search Parameters

- **Required Field:** VC Code – Name
- **Project and Funding End Dates:** Customizable but automatically defaults to funding and project tasks that are expiring within 60 days from today
- **Other Optional filters:** Employee Status, Fin Unit, Dept ID, Position Number, Reports To/Position Number
- Click the **Run** button at the bottom of the page to run the report



Funding Issues Report Excel





Funding Issues Report Tabs

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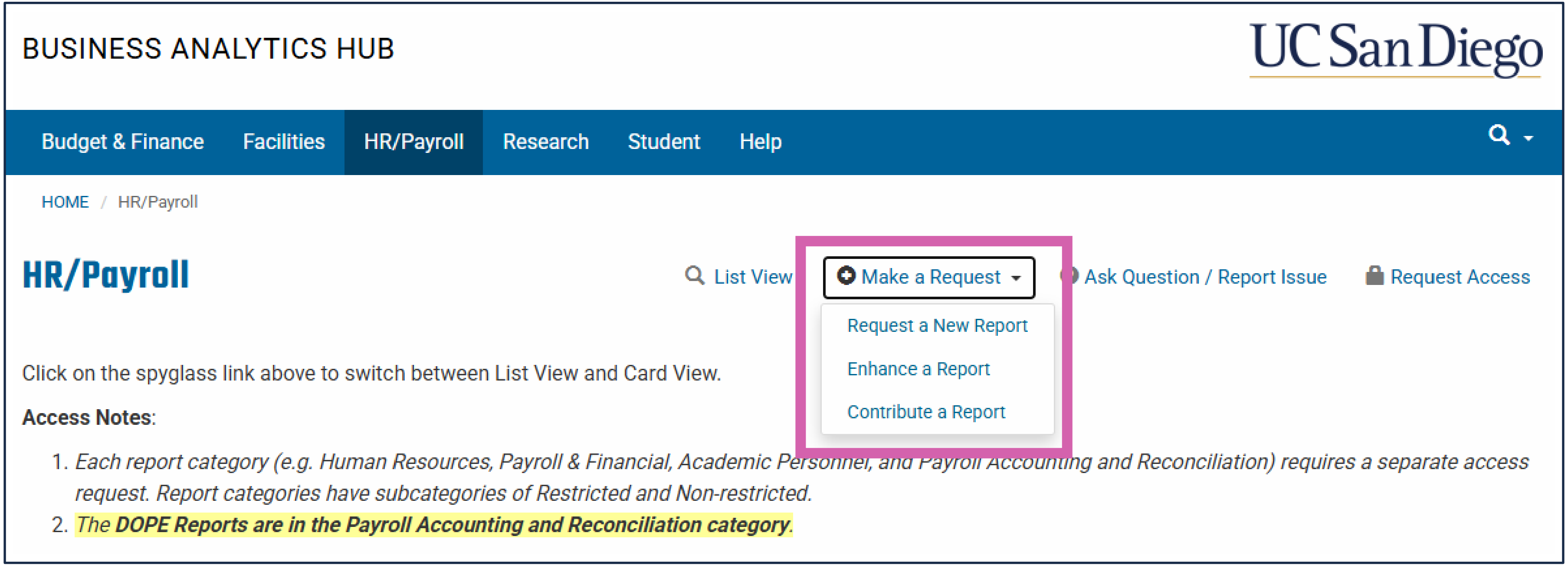
Tab	Description	Action to Take
Instructions	Instructions on how to review the report	
Positions Without Funding	Lack of Funding on the Position	Add or Update Position Funding. Process a SCT for payroll that has already hit the department default
Funding and Project End Dates	A Funding End Date in UCPath has passed or the project end date in Oracle has passed	First determine if the info is correct in UCPath or Oracle. Then either update Position Funding and process a SCT in UCPath or process an Oracle PPM Cost Transfer.
No Task or Funding Source	A chartstring for a project was entered in UCPath without a task or a chartstring for a sponsored project was entered in UCPath without a task and/or funding source	Update Position Funding to add task and/or funding source. Process a SCT for payroll that has already hit the FinUnit Default in Oracle in error.
About this Report	Parameters of the Report	

Your Voice Matters!



Email: ucpathreports@UCSD.EDU

UCPath Support – We're Here!

Stay Informed and Connected

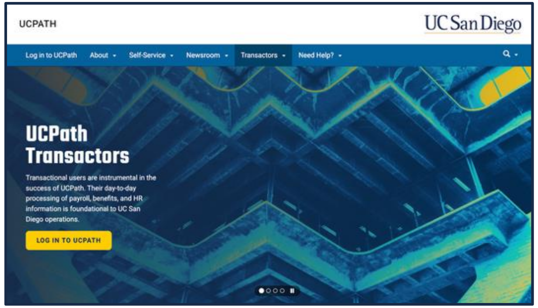
- Subscribe to **UCPath Communications**
- Join the **UCPath Community of Practice**

Get Personalized Support

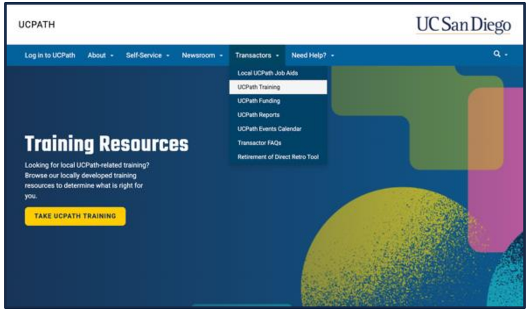
- Join our Monthly **Office Hours**
- Book a **1:1 Transaction Support Appointment** in the Employee Center
- Register for **On-The-Job Training**

UCPath Website

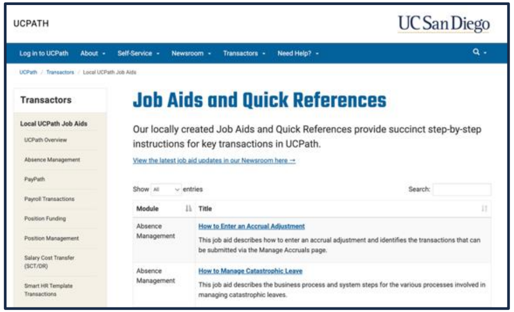
UCPath Transactors Page



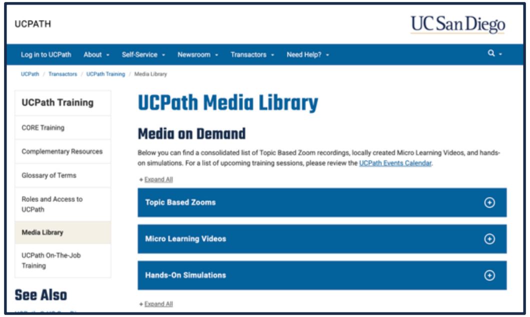
UCPath Training Page



UCPath Job Aids Page



UCPath Media Library



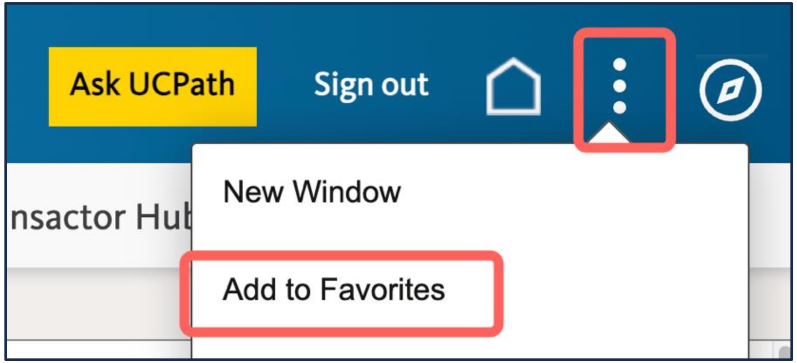
UC San Diego UCPath

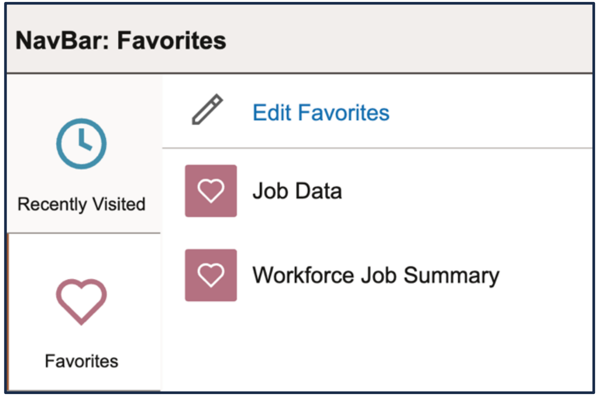
Patent Acknowledgments

- UCPath Center requires **all new hires** to sign an electronic Patent Acknowledgment
- Verify on the **Oath and Patent Acknowledgement Report** in Business Analytics Hub

Creating Favorites

- **Do not** set up as favorites **within your browser**
- Navigate to the page you want to save and ensure search fields are blank
- On the top right, select the three dots (kebab) icon > **Add to Favorites**
- View and edit your Favorites by selecting the Compass (NavBar) icon on the top right





Q&A

UC San Diego

- **Does the 1 day prior issue affect retirements that do not take place on July 1?**
  - The 1-day break in service only applies to the 1976 and Safety tier for July 1 reitirement to be eligilbe for the Inactive COLA. 2013 and 2016 Tiers do not require the 1 day break and service.
- **Are we able to schedule the Funding Issues Report to run monthly for our own departments?**
  - Unfortunately, there is not a way to run the report on a schedule automatically.

Q&A continued

- **On the UCPath Access Form under modules we need access to is "ALL WFA (HR)". What does that mean?**
  - All WFA will include roles associated with Absence Management, BN (one Inquiry role), Payroll, and Workforce Administration. What is provisioned varies depending on whether the request is for Inquiry, Initiator and/or Approver.
  - For example, if someone requests this with Inquiry access they will get about 10 roles. If Initiator is requested, there are about 23 roles. Some roles grant access to mulitple pages.

Q&A

- **When is the migration from Job Aid to KBA going to be completed?**
  - All Job Aid links are targeted to be replaced redirecting to either KBA or the APS website by the April 2026 accessibility deadline.
- **Will the current Job Aid menus be made inactive once they transition to KBA format?**
  - The job aids page will remain, but links will be replaced with links to corresponding KBA and APS pages.
- **Do you know why we can no longer enter $199,300 cap rate in UCPath Funding Entry MCOP when working with sponsored projects?**
  - Please submit a ticket to the Payroll Financial Management team through the Services & Support portal (select About = Financial Accounting, Related to = Payroll Financial Management).

Q&A